



ELECTION PROTOCOL FOR THE NEW COUNTRY COORDINATING MECHANISM (CCM) BOARD COMMITTEES YOUTH REPRESENTATIVES

Introduction and Background

The Global Fund to Fight AIDS, Tuberculosis, and Malaria, was created in 2002 as an innovative financing mechanism that seeks to rapidly raise and disburse funding for programs that reduce the impact of HIV/AIDS, tuberculosis, and malaria in low- and middle-income countries. The Global Fund Evolution Project highlighted the significance of strengthening and reorganizing the effective and active participation of various constituencies and people affected by the three diseases of HIV, Tuberculosis, and Malaria as a basis for improving the functionality of the Country Coordinating Mechanisms (CCM) secretariats of various countries that are recipients of the Global Fund grants.

In 2017 the Global Fund CCM Board of Uganda resolved to have a “Global Fund Youth Constituency” with three nominated Youth representatives on the Global Fund CCM in abide to ensure meaningful engagement of different diversities of Young people, Adolescent Girls and Young Women in Global Fund Processes.

Purpose of the guidelines

- To guide the selection, election, or renewal of membership from the youth constituencies to the Uganda CCM Board Committees.

Currently, the Uganda CCM is in the process of renewing its Board membership; Election of the new Board will be followed by constitution of the three (3) CCM Board Committees including;

1. Program Oversight Committee (POC);
2. Programme Development and Resource Mobilization (PD&RM) committee and;
3. Finance and Procurement Committee (PFC).

ROLES AND RESPONSIBILITIES OF THE UCCM BOARD COMMITTEES

The UCCM Board Committees plays the following roles

1. **Programme Oversight Committee (POC);** The purpose of the committee is to facilitate UCCM decision making role by reviewing reports from implementers in their thematic areas, inquiring into the report details as necessary and making recommendations to the UCCM for decision making. The Programme Oversight Committee does not make final decisions; it only makes recommendations for the Plenary. **Some of the Skills and expertise required for the POC** include; Disease Specific Clinical expertise for the three diseases (HIV, TB or Malaria)

II. **Proposal Development & Resource Mobilization Committee (PDRMC);** The purpose of the committee is to support the UCCM in the oversight of resource mobilization through coordinating the development of resource mobilization proposals to be submitted to the Global Fund.

- **Finance and Procurement Committee (PFC);** The major objective of the Finance and Procurement committee is to provide oversight in reviewing, investigating and resolving the financial and procurement technical issues related to grants implementation by the Principal Recipients (PRs) to ensure that funds are fully accounted for and procurement of commodities and services is effectively and efficiently done. Some of the skills required include; Financial Management; Procurement and Supply Management; Risk Analysis and Management; Health Financing; Health Systems Strengthening; Community Response and monitoring.

Each of the three CCM Board Committees has representation of young people.

The youth secretariat is therefore inviting members to apply to become youth representatives to the CCM Board Committees.

Selection of UCCM Board Committees members

There shall be 3 youth representatives elected to the 3 committees of the UCCM Board;

- Individuals aged, 18- 30 years
- Service at the board committees is voluntary and members should be able to commit time or be generally available to attend and participate in meetings
- Ability to read, write and understand the English language as the official language of UCCM Board Committees
- The CCM leverages on experiences, skills and expertise of its members to perform its oversight function. As constituency engagements are planned, it is important to highlight expertise that would make the CCM Board more effective.
- **Some of the Skills and expertise required include:** Programme Management; Disease Specific Clinical expertise for the three diseases (HIV, TB or Malaria); Financial Management; Procurement and Supply Management; Risk Analysis and Management; Health Financing; Health Systems Strengthening; Community Response and monitoring.

The process for selecting members:

The process shall be as follows;

- The current Chair of Uganda CCM shall formally and in writing request all the constituencies to select/elect their representatives to the CCM.
- The interested individuals shall nominate themselves and forward the names of the nominees as well as completed application forms to the youth Secretariat
- The individuals' applications shall then be scrutinized by selected individuals to assess their viability to the committees
- The members shall then be elected in a democratic and transparent process with all the members of the youth constituency

- The youth constituency shall then provide in writing to the CCM Secretariat, the following documentation as evidence of an inclusive and transparent process. Such evidence may include.
 - Attendance lists from organizations participating in the election process with evidence of coverage of their representation.
 - Minutes from the youth constituency meetings conducted on the election process, explaining the process and criteria with signatures of members of the organizations that were present at the meeting.
 - The letters nominating the representatives including all documentation submitted
 - The documentation will be reviewed and where necessary, the youth constituency will be required to provide clarifications on the process adopted in selecting members (appropriate documentation is a Global Fund requirement).

Criteria for selection

All interested candidates should;

- Submit CVs
- A select committee of members of the youth constituency to vet applications
- Candidates will be subjected to a vote at the national meeting,

Electoral college composition

1. Youth network leaders, Youth secretariat,

Procedure for submission

Interested should submit applications to infor@unypa.org and to anaguudi@gmail.com and copy in olgahd@unypa.org and tonnie@globalfundccm.org.ug not later than 21st November 2020 at 4:00 PM EAT

Election procedure

All names of applicants will be circulated to all constituent members and thereafter the small selection committee will sit comprised of youth network leaders

NOTE

The CCM leverages the experiences, skills and expertise of its members to perform its oversight function. As constituency engagements are planned, it is important to highlight expertise that would make the CCM Board more effective.

Some of the Skills and expertise required include: Programme Management; Disease Specific Clinical expertise for the three diseases (HIV, TB or Malaria); Financial Management; Procurement and Supply Management; Risk Analysis and Management; Health Financing; Health Systems Strengthening; Community Response and monitoring Systems; Human Rights and Gender and Legal expertise.

